### Faculty recruitment at German Universities

**Training for the selection process of professors (Berufungsverfahren)**

**TARGET GROUP**
Postdocs (advanced), Group Leaders, Research Group Leaders

**TARGET**
Participants know the single steps of the selection process of professors in Germany (Berufungsverfahren). They know how to prepare their written application, their presentation, the discussion with the committee and – if needed – the teaching test. We will practice the discussion, the teaching test and the presentation. Therefore you are asked to bring a short presentation (maximum 5 minutes) with you, which shows your actual research.

**TOPICS**
- What is the German way to select professors for universities? What is the legal background for these processes?
- What is the difference between Juniorprofessor, W2- and W3-professorships?
- How should I read and interpret job offers for professorships?
- What are the usual parts of the written application? How can I structure it?
- How do I prepare the presentation? What are the specific challenges, if the audience is composed of professors, students and postdocs?
- How should I act in the discussion with the committee?
- How to prepare for the teaching test?
- How can I deal with difficult situations?
- Outlook: If they accept me – how to prepare for the negotiations concerning working conditions and salary?

**TRAINER**
Dr. Matthias Schwarzkopf, Coaching und Training, Jena

**VENUE**
Max-Planck-Institut für Chemische Physik fester Stoffe, Nöthnitzer Str. 40, 01187 Dresden
www.cpfs.mpg.de
Max-Planck-Institut für Eisenforschung GmbH, Max-Planck-Str. 1, 40237 Düsseldorf
www.mpie.de

**FEE**
The Administrative Headquarter will cover the fees for the speaker. The institute needs to cover your travel expenses. Please note: Permission from your supervisor must be obtained before applying.

**NOTES**
VA-Nr. 1116: Registration for this seminar starts 01.02.2019!
VA-Nr. 1117: Registration for this seminar starts 01.09.2019!

Terms and conditions for the participation are included at the end of the brochure.

**MAXIMUM NUMBER OF PEOPLE**
12

**REGISTRATION AND CANCELLATION**
Angelika Molkenthin
angelika.molkenthin@gv.mpg.de

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