

Job application outside academia

TARGET GROUP	Doctoral Researchers	
TARGET	So far, you have mostly or exclusively worked in academia? And now you want to know how best to prepare for job applications and interviews on the non-academic job market? This workshop will give you insights and inspiration on convincing cover letter and CVs. You will practise your storytelling skills, body language and gain some glimpses on aptitude tests as well as assessment center requirements.	
TOPICS	In this workshop, you will acquire some knowledge about crucial elements of a successful application process outside of academia. You will have the opportunity to practise your self-presentation skills (storytelling and body language) and get valuable feedback from your peers. After this workshop, you will know how to find out if your personal strengths and values match the needs of your desired employer – and how to make sure that this match becomes obvious in your self-presentation (in personal conversation, CV and cover letter).	
TRAINER	Dr. Ulrike Schneeberg, Kenne deine Monster, Berlin	
VENUE	Max-Planck-Gesellschaft – Generalverwaltung, Hofgartenstraße 8, 80539 München www.mpg.de	
FEE	The Administrative Headquarter will cover the fees for the speaker. The institute needs to cover your travel expenses. Please note: Permission from your supervisor must be obtained before applying.	
NOTES	VA-Nr. 1136: Registration for this seminar starts 01.02.2019! Terms and conditions for the participation are included at the end of the brochure.	
MAXIMUM NUMBER OF PEOPLE	12	
REGISTRATION AND CANCELLATION	Angelika Molkenthin	angelika.molkenthin@gv.mpg.de

V-NR.	TERMIN VON	UHRZEIT	BIS	UHRZEIT	VERANSTALTUNGSORT
1136	06.05.2019	10:00	07.05.2019	16:45	München