

Successfully master your doctoral project!

Project management in an academic environment

TARGET GROUP	Doctoral Researchers	
TARGET	Project management in an academic environment means: putting a project into effect alongside many other activities as quickly as possible, with great complexity and with the participation of highly diverse interest groups. This challenge requires a wealth of methodological competence and interactive skills.	
TOPICS	<p>In this seminar you will learn the foundations of generic project management. With the help of your own project – your dissertation – you will “live through” your project from the beginning till the end – having the doctoral degree. It will help you to structure your doctoral phase and to integrate all other goals and activities which are important for you.</p> <ul style="list-style-type: none"> • Project tasks and goals • Dealing with interest groups: stakeholder analysis • Project structuring and setting up milestones • Self management and Time management 	
TRAINER	<p>VA-Nr. 1148: Dr. Thomas Becker</p> <p>VA-Nr. 1149: Barbara Wagner, Führungskräfte- und Organisationsentwicklung, c/o unit5, München</p>	
VENUE	<p>Max-Planck-Institut für Chemie (Otto-Hahn-Institut), Hahn-Meitner-Weg 1, 55128 Mainz www.mpic.de</p> <p>Max-Planck-Gesellschaft – Generalverwaltung, Hofgartenstraße 8, 80539 München www.mpg.de</p>	
FEE	The Administrative Headquarter will cover the fees for the speaker. The institute needs to cover your travel expenses. Please note: Permission from your supervisor must be obtained before applying.	
NOTES	<p>VA-Nr. 1148: Registration for this seminar starts 01.01.2019!</p> <p>VA-Nr. 1149: Registration for this seminar starts 01.07.2019!</p> <p>Terms and conditions for the participation are included at the end of the brochure.</p>	
MAXIMUM NUMBER OF PEOPLE	12	
REGISTRATION AND CANCELLATION	Angelika Molkenthin	angelika.molkenthin@gv.mpg.de

V-NR.	TERMIN VON	UHRZEIT	BIS	UHRZEIT	VERANSTALTUNGSORT
1148	25.02.2019	10:00	26.02.2019	17:00	Mainz
1149	30.10.2019	10:00	31.10.2019	17:00	München